

General Information

LOCATION & DATES

Anaheim Convention Center
Halls B & C
1850 S. West Street
Anaheim, CA 92802

Monday, January 23 to Wednesday, January 25, 2023

EXHIBITOR MOVE-IN

Monday, January 23 7:00 AM to 4:00 PM

NOTE: Before 8:00 AM and after 8:30 PM Monday-Friday and all day Saturday and Sunday, double-time rates will be in effect.

SHOW HOURS

Monday, January 23	5:00 PM to 7:30 PM
Tuesday, January 24	2:53 PM to 6:33 PM
Wednesday, January 25	10:55 AM to 2:00 PM

NOTE: Show hours are subject to change.

EXHIBITOR MOVE-OUT

Wednesday, January 25 3:00 PM to 8:00 PM

NOTE: From 4:30 PM to 8:30 PM overtime rates will be in effect.

Outside carriers must be checked in by **Wednesday, January 25** at **7:00 PM**. Please see the Move-Out Information sheet in this Manual for more details.

STANDARD BOOTH EQUIPMENT

Each 10' x 10' booth includes the following standard equipment:

8' High Draped Backwall – Color(s):	TBD
3' High Draped Siderails – Color:	TBD
1 Draped Table – Color:	TBD
2 Padded Side Chairs	
1 Monitor with Stand provided by Switch	
1 Electrical Outlet	
1 – 7" x 44" Identification Sign with Company Name & Booth Number	

General Information (cont.)

HARGROVE ADVANCE & ONLINE ORDER DEADLINES

Monday, December 19, 2022 ADVANCE ORDER DEADLINE

Hargrove's advance prices apply to orders received with payment by the deadline date.

Monday, January 9, 2023 ONLINE ORDERING DEADLINE

Orders after this date must be placed via phone or email and are subject to availability.

ADVANCE SHIPPING OPTIONS

ADVANCE WAREHOUSE

Advance shipping begins **Monday, December 19** at **7:00 AM** and ends **Friday, January 13** at **5:00 PM**.

Advance shipping address:

(Your Company Name & Booth Number)

SAMCOM 2023

c/o Hargrove

TForce Freight c/o Crane Freight & Cartage

8721 Merrill Avenue

Chino, CA 91710

Warehouse Receiving Hours: Monday – Friday, 7:00 AM to 5:00 PM

NOTE: December 23, 26, and Jan 2 are holidays and the advance warehouse will be closed.

DIRECT SHIPPING

Direct to show site shipments will be accepted by appointment only. To schedule an appointment, please contact Keith Evans with Switch at KeithE@switch.us

Shipments received will be moved to the booth space(s) by forklift. Forklift rates will apply (see Labor form for details.) Small packages will be received *by the facility* beginning Thursday, January 19.

[Hargrove Shipping](#) is strongly recommended for outbound shipments.